

UNIVERSITY OF GOUR BANGA



Examination rules for the Four-Year Undergraduate Programme (FYUGP) in Choice Based Credit System (CBCS)

(With effect from the academic year 2023 – 2024)

**[As approved by theth meeting of the Executive Council,
University of Gour Banga held on /.... /2023 vide Resolution No.]**

Examination rules for the Four-Year Undergraduate Programme (FYUGP) in CHOICE BASED CREDIT SYSTEM (CBCS) (With effect from the academic year 2023 – 2024)

1. Preamble:

Government of India has launched the National Education Policy (NEP - 2020) encompassing radical changes in the delivery and governance of Higher Education in India.

The University of Gour Banga is adopting to implement the NEP curriculum framework from the Academic Year 2023-24 across all Undergraduate Programmes.

The University of Gour Banga NEP Rules provide clear procedure for implementation of different provisions of NEP in Higher Education in terms of Undergraduate Degree (Honours/Honours with Research) programmes.

To cater to the needs of students with diverse talents, aspirations and professional requirements, it is necessary to make qualitative changes in its undergraduate programmes. In this backdrop, the National Education Policy-2020 (NEP-2020) has recommended Undergraduate Programme with multiple exit and entry options with Certificate/ Diploma/ Degree at each of the exit.

These rules are poised for skill development, inter/multi-disciplinary learning, wider access and inclusiveness and entrepreneurship.

2. Major Highlights:

- The University of Gour Banga NEP-2020 Rules provide detailed procedure for implementation of different provisions of NEP-2020 in Higher Education in terms of Under Graduate Degree (Honours/ Research) Programmes. The Rules ought to preserve the academic autonomy of the Departments/ Colleges/ Institutes in formulating curriculum, outlining learning outcome descriptors, pedagogical approaches, evaluation methods and assignments of grades.
- The University seeks to enforce the academic disciplines to adopt the spirit of NEP-2020 in terms of entry-exit requirements, academic bank of credits and credit transfers and flexibility for students to move from one institution to another.
- These rules are significant for skill development, multi-disciplinary learning, wider access and inclusiveness and entrepreneurship.
- NEP-Rules are applicable from the Academic Year 2023-2024.
- First Year ends with the award of a Certificate, second year with a Diploma, third year with a UG degree and fourth year ends with Honours/Research Degree.
- Summer vacation is proposed for conducting Internships/ field studies/ exploring/ Scientific Innovations/conducting social/community outreach programmes and such other similar field/work related programmes to have in-depth information of subjects through direct observation and analysis in their natural settings.
- Skill development and holistic-multi-disciplinary learning are the focus of NEP.
- Boards of Studies with inputs from programme committee would design curriculum as per the NEP-2020 guidelines of this University focusing on skill development and holistic-multi-disciplinary learning/education across disciplines that would help develop all capacities of human beings-intellectual, aesthetic, social, physical, emotional, ethical, and moral-integrating other skills along with specialized immersion in academics.
- Promote credit-based courses on community engagement and service, environmental and value-based education.
- Faculty members are encouraged to design courses having components of job-oriented skills. They are also encouraged to adopt innovative methods of Teaching-Learning for imparting the same and to have suitable assessment practices.
- All Colleges/ Institutes to network with Industry/ R&D Labs/ PSUs/ Govt. Departments/ Academic Institutions to facilitate opportunities for students internships with industry, artists and craft

persons to improve employability of students.

3. Short Titles and Definitions:

In this set of rules, unless the context otherwise requires –

- **“University”** means University of Gour Banga.
- **“Executive Council”** means the highest administrative body of this University as prescribed and specified in the Act of the University.
- **“Vice-Chancellor”** means the Vice-Chancellor of University of Gour Banga.
- **“Under Graduate programmes or programme”** means an educational programme leading to award of a degree, diploma or certificate.
- **“Student”** means student admitted to the Under Graduate programmes under this rules.
- **“Board of Studies”** means UG Board of Studies of the University in the discipline/subjects concerned.
- **“Academic Year”** means two consecutive (one odd + one even) semesters constitute one academic year.
- **“Semester”** Each semester will consist of minimum 15 weeks of academic work equivalent to actual teaching days. The odd semester may ordinarily be scheduled from July to December and even semester from January to June.
- **“C.B.C.S.”** means Choice Based Credit System.
- **“Course”** means a specific subject usually identified by its course number and course title, with a specified syllabus/ course description, a set of references, taught by some teacher(s) to a specific class (group of students) during a specific academic session/ semester.
- **“Credit”** means the unit by which the course work is measured. In this Rules, one credit means one hour of teaching work or two hours of practical work per week for minimum of 15 weeks in a Semester.
- **“Grade letter”** is an index to indicate the performance of a student in a particular course /Paper. It is the transformation of actual marks secured by a student in a course/paper.
- **“Grade Point”** is the weightage allotted to each grade letter depending on the range of marks awarded in a course/paper.
- **“Credit Points”** refer to the product of No. of credits multiplied by the Grade Point for a given course/paper.
- **“Semester Grade Point Average (SGPA)”** refers to the performance of the student in a given semester. SGPA is based on the ratio of the total credit points earned by the student in all the courses and the total number of credits assigned to the courses/papers in a Semester.
- **“Cumulative Grade Point Average (CGPA)”** refers to the Cumulative Grade Point Average weighted across all the semesters.
- **“Credit Requirement”** for a Degree/Diploma/Certificate Programme means the minimum number of credits that a student shall accumulate to achieve the status of being qualified to receive the said Degree, Diploma/Certificate as the case may be.
- **“Exit option”** means the option exercised by the students, to leave the Programme at the end of any given Academic year.
- **“Lateral entry”** means a student being admitted into an ongoing Programme of the University other than in the 1st year of the programme.
- **“Grade Card or Grade Sheet”** based on the grades earned, a grade card or Grade Sheet shall be issued to all the registered students after every semester. The grade card or Grade Sheet will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.

4. Commencement of Classes:

The odd semesters will generally commence in July, and the even semesters will commence in

January of every year.

5. Duration of the Course:

The Under Graduate Course of Study under the NEP-2020 shall consist of a minimum duration of eight (08) consecutive semesters of Six (06) months each, covering a total of four (04) Academic Years. Students who desire to undergo a 3-year UG Programme will be allowed to exit after completion of the 3rd year. If a student wants to leave after the completion of the first or second year, the student will be given a UG Certificate or UG Diploma, respectively, provided they secure the prescribed number of credits (as given in table 1). Students who exit with a UG certificate or UG diploma are permitted to re-enter within three years and complete the degree programme. Students may be permitted to take a break from the study, they are allowed to re-enter the degree programme within 3 years and complete the programme within the stipulated maximum period of seven years.

6. Eligibility for the UG Programmes:

Higher Secondary (12th Grade) Certificate or its equivalent (as per the norms of W.B. Govt.) obtained after successful completion of Grade 12 or equivalent stage of education corresponding to Level-4 (Levels in NHEQF).

7. Awarding UG Diploma, UG Certificate and UG Degree:

UG Certificate: Students who opt to exit after completion of the first year and have earned a minimum of 44 credits will be awarded a UG certificate if, in addition, they complete Internship/Apprenticeship/Project /Community Outreach (IAPC) of 2 credits during the summer vacation of the first year.

UG Diploma: Students who opt to exit after completion of the second year and have earned a minimum of 82 credits will be awarded the UG diploma if, in addition, they complete Internship/Apprenticeship/ Project /Community Outreach (IAPC) of 2 credits during the summer vacation of the second year.

Candidates already perused IAPC in Semester II, need not to pursue IAPC in Semester IV.

Completion of IAPC is mandatory for all students of UG Semester IV irrespective of the nature of the programme offered by the institution.

3-year UG Degree: Students who wish to discontinue after the 3-year UG programme will be awarded a UG Degree in the Major discipline after successful completion of three years, earning a minimum of 126 credits and satisfying the minimum credit requirements as mentioned in the table 1.

4-year UG Degree (Honours): A four-year UG Honours degree in the major discipline will be awarded to those who complete a four-year degree programme, earning a minimum of 170 credits and have satisfied the credit requirements as mentioned in table 2.

4-year UG Degree (Honours with Research): Students who secure a minimum of 7.5 CGPA in the first six semesters and wish to undertake research at the undergraduate level can choose a research stream in the fourth year. They should do a research project or dissertation under the guidance of a faculty member of the concerned college (by following the guidelines of NEP-2020). The research project/dissertation will be in the major discipline. The students who secure a minimum of 170 credits, including 12 credits ($4 \times 3 = 12$ credits from Semester VII and Semester VIII) from academic research project/dissertation /entrepreneurship on major discipline, will be awarded UG Degree (Honours with Research).

8. Conduction of End Semester Examinations:

End semester examinations are to be held ordinarily at the end of the concerned semester, i.e. Semester I, Semester III, Semester V and Semester VII in December-January and Semester II, Semester IV, Semester VI and Semester VIII in June-July.

Proposed Course Structure for 4 Year Bachelor Programme (Table-1)

Semester	Major Core (MC)/DSE	Multidisciplinary (MDC)	Minor Core (MnC)	Ability Enhancement Course (AEC)	Skill Enhancement Course (SEC)	Internship / Apprenticeship / Project/ Community outreach (2)	Value addition Course (VAC)	Total Credits
Semester I	MC-1 (4) MC-2 (4)	MDC-1 (3)	Minor-1 - (MnC-1) (4) (Subject –A)	MIL-1 (2)	Choose one SEC from Major Discipline SEC-1 (3)		ENVS (2)	22
Semester II	MC-3 (4) MC-4 (4)	MDC-2 (3)	Minor-2 - (MnC-2) (4) (Subject –B)	MIL -2 (2)	Choose one SEC from Major Discipline SEC-2 (3)	Internship/Apprenticeship/ Project /Community Outreach (IAPC) (2)* (optional)	Choose one from a pool of courses (2)	22 + 2*
Students on exit shall be awarded Undergraduate Certificate (in the Field of Study/Discipline) after securing the requisite 44 +2* = 46 credits in Semesters I and II after completion of Summer Internship (2) (optional)*								
Semester III	MC-5 (4) MC-6 (4)	MDC-3 (3)	Minor-1 - (MnC-3) (4) (Subject –A)	English Language- 1 (2)	Choose one SEC from Major Discipline SEC-3 (3)			20
Semester IV	MC-7 (4) MC-8 (4) MC-9 (4)		Minor-2 - (MnC-4) (4) (Subject –B)	English Language- 2 (2)		Internship/Apprenticeship/ Project/Community Outreach (IAPC) (2)**		18+2**
Students on exit shall be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing the requisite 84 credits in Semester IV after completion of Summer Internship (2) (either in Semester II* or in Semester IV**) (Candidates already perused IAPC in Semester II, need not to pursue IAPC in Semester IV)								
Semester V	MC- 10 (4) MC-11 (4) DSE-1 (4) DSE- 2 (4)		Minor-1 - (MnC-5) (4) (Subject –A)				Choose one from a pool of courses (2)	22
Semester VI	MC-12 (4) MC-13 (4) DSE-3 (4) DSE-4 (4)		Minor-2 - (MnC-6) (4) (Subject –B)					20
Students on exit shall be awarded Undergraduate Degree (in the Field of Study/Discipline) after securing the requisite 126 credits in Semester VI								

Semester	Major Core (MC)/DSE	Minor Core (MnC)	Dissertation on Major / Academic project/ Entrepreneurship	Total Credits
Semester VII	MC-14 (4) DSE-5 (4) DSE-6 (4)	Minor-1 - (MnC-7) (4) (Subject –A)	Dissertation on Major (4) OR Academic project/ Entrepreneurship (4)	20
Semester VIII	MC-15 (4) DSE-7 (4) DSE-8 (4)	Minor-2 - (MnC-8) (4) (Subject –B)	Dissertation on Major (4) and Academic project/ Entrepreneurship (4)	24
Students on exit shall be awarded Bachelor of (in the Field of Study/Discipline) (Honours with Research/Academic Projects/ Entrepreneurship) or (Honours with Research in Discipline-1 (Major) with Discipline-2 (Minor) after securing the requisite 170 credits on completion of Semester VIII				Total= 170

Semester	Major Core (MC)/DSE	Minor Core (MnC)	Dissertation on Major / Academic project/ Entrepreneurship	Total Credits
Semester VII	MC-14 (4) DSE-5 (4) DSE-6 (4) DSE-7 (4)	Minor-1 - (MnC-7) (4) (Subject –A)		20
Semester VIII	MC-15 (4) DSE-8 (4) DSE-9 (4) DSE-10 (4)	Minor-2 - (MnC-8) (4) (Subject –B)	Dissertation on Major (4)/ Academic project/ Entrepreneurship (4)	24
Students on exit shall be awarded Bachelor of (in the Field of Study/Discipline) (Honours with Research/Academic Projects/ Entrepreneurship) or (Honours with Research in Discipline-1 (Major) with Discipline-2 (Minor) after securing the requisite 170 credits on completion of Semester VIII				Total= 170

9. Issuance of notification for examinations and commencement of examinations:

The schedule for the End-Semester Examination shall be prepared and announced by the Controller of Examinations with the approval of the appropriate body of the University.

10. Eligibility Criterion for Appearing Examinations:

A student shall be eligible for appearing at any of the semesters of Post Graduate Examination, provided he / she prosecutes a regular course of studies in the concerned subject offered by the University considering the percentage of attendance of the student as specified below –

- a. A student attending at least 75% of the total number of classes* held shall be allowed to appear at the concerned Semester Examination subject to fulfilment of other conditions laid down in the regulations.
- b. A student attending less than 75% of the total number of classes* held shall not be allowed to appear at the concerned Semester Examinations and he/she has to take re-admission to the same Semester in the very next year for attending the classes and appearing at the said Semester Examination subject to fulfilment of clause (a) above.

*Such attendance will be calculated from the date of commencement of classes or date of admission, whichever is later.

11. The evaluation scheme for each course (except AEC, IAPC and VAC courses) shall contain two parts:

- a. Internal Assessment and
- b. Semester End Examination

12. Internal Assessment:

The weightage given to semester end examination and the internal assessment shall be 80:20 should be highlighted in the Course/Syllabus outline of each Department. Each Department shall formulate its own method of Internal Assessment, which shall be communicated to the students at the beginning of the Course. Internal assessment can consist of regular homework, term paper submission, class tests, seminar talks, field work and other mode of assessments, as applicable.

- Internal Assessment segment consist of two components-
 - a) Attendance (04 marks) and
 - b) Internal Examination (06 marks)
- Internal assessment has to be done in the semester in which a candidate becomes eligible to appear in the concerned End semester Examination.
- To ensure transparency of the evaluation process, record of course wise marks for Attendance and Internal Assessment should be preserved for at least one year by the colleges.
- In case, internal assessment is conducted by class tests, there shall generally be no retest if a student misses such a class test during an ongoing semester. He / she may be given a second chance, provided he / she makes an appeal to the Principal of the concerned college. In that case, the concerned student has to justify his / her absence by providing an authentic certified document.
- The students remaining absent in the class tests for Internal Assessment (after availing the second chance, if so allowed/offered) will be awarded zero (0) marks in the written part of the internal examination.

- Marks obtained in Internal Assessment (i.e., marks for attendance and marks of internal examination taken together) shall be retained for the entire duration of his/her enrolment.

13. Rule for awarding marks for Attendance in Internal Assessment:

- (i) $\geq 90\%$ to 100% - 4 marks, (ii) $\geq 80\%$ to $<90\%$ - 3 marks, (iii) $>75\%$ to $<80\%$ - 2 marks
(iv) Exact 75% - 1 marks, (v) $<75\%$ - 0 marks.

14. Practical Examinations:

There shall also be practical examinations at the end of each semester in the Science subjects. The exact modalities of conducting the Practical examinations in each subject/course shall be laid down by the respective Boards of Studies and approved by the Council for Undergraduate Studies. The duration for the practical examinations shall be as follows:

- Up to 15 marks: 4 hours (for Major Courses) and 3 hours (for Minor SEC Courses)
Though the recommendation of the UGBOS will be the final.

15. Examination for Research Project/ Dissertation Etc.:

Examination for academic research project/dissertation /entrepreneurship can consist of a presentation by the student followed by a viva-voce in front of a board. The exact modalities of this examination shall be decided by the concerned Board of Studies.

16. Course wise marks distribution for Major, Minor, and DSE Courses (with Credit 4):

Laboratory Based Courses		Non-Laboratory Based Courses	
Components	Marks	Components	Marks
Attendance	04 marks	Attendance	04 marks
Internal Examination	06 marks	Internal Examination	06 marks
Practical	15 marks	Theoretical Examination	40 marks
Theoretical Examination	25 marks		
Total	50 marks	Total	50 marks

17. Marks distribution for SEC and MDC Courses (with Credit 3):

Components	Marks
Attendance	04 marks
Internal Examination	06 marks
Theoretical / Project / Dissertation/ Presentation	40 marks **
Total	50 marks

** Concerned UGBOS will finalize the modalities for holding the examination.

18. Marks distribution for AEC and VAC Courses (with Credit 2):

Components	Marks
End Semester Theoretical Examination	25 marks
Total	25 marks

19. Marks distribution for IAPC Courses (with Credit 2):

Components	Marks
Internship/ Apprenticeship/Project /Community Outreach (IAPC) ##	25 Marks
Total	25 marks

By following the guidelines of NEP-2020, considering the feasibility and availability of the resources, concerned college will take steps in respect of Internship/ Apprenticeship/Project /Community Outreach (IAPC).

20. Duration for the Semester End Theoretical examinations:

Theoretical examinations would be held after the completion of curriculum at the end of each semester. Duration of the semester end examinations-

Subjects	Marks	Duration
Theoretical courses (other than AEC and VAC Courses) (with Credit 3 or 4)	25/40 marks	Two hours
AEC and VAC (with Credit 2) (Preferably MCQ Pattern)	25 marks	One hour

21. Minimum Criterion for Pass

- A student is required to appear (in examination) in each and every course of the respective syllabus. A candidate pursuing Under Graduate Programme has to secure the minimum of qualifying 40% marks, including the marks secured in Internal Assessment (if any) in each course. If a course contains both theoretical and practical portions, a candidate is required to secure 40% marks, including Internal Assessment, separately in the theoretical and practical portions in that course.
- The result status for a candidate securing qualifying marks in all courses [with letter grade D or above in the grade point table] will be "Q" i.e. Semester Cleared.
- To appear at the higher semester examination, a candidate must secure qualifying marks in at least two courses in each semester. Corresponding result status for the candidates with unsuccessful courses of less than two courses will then be "SNC" 'Semester Not Cleared'. He / she will be allowed to join classes for the next higher semester.
- A candidate who fails to secure qualifying marks in one or more course(s) / paper(s) of a Semester may appear in those course (s) / paper(s) when the concerned End Semester Examinations will be held next, subject to the condition that not more than three (03) consecutive chances shall be allowed in each Semester, he/she has to complete the degree within the maximum period of seven years.

- e) If a candidate fails to qualify or fails to appear in more than two courses (irrespective of the nature of the course) in a semester, he / she shall be treated as Failed, with result status "F" and shall have to repeat the semester as a whole in the next year, (subject to compliance of Clause 21 d). He / she shall not be allowed to join classes of the next semester.
- f) To appear at the higher semester examination a candidate must have to secure pass marks at least in one course/ paper in each semester, provided, to appear 4th Semester Examination (subject to fulfillment of Clause No. 21d), a candidate must have to qualify up to 2nd Semester examinations as a whole. Whereas, to appear 6th Semester Examination (subject to fulfillment of Clause No. 21d), a candidate must have to qualify up to 4th Semester examinations as a whole.
- g) To appear at the (final) 8th semester examination (subject to fulfillment of Clause No. 21d), a student must qualify all the previous semester examinations as a whole. However, if any student fails to secure qualifying marks in the 8th semester, then he / she needs to appear at the preceding 8th semester as and when it will be held.
- h) If a student secures qualifying marks in practical components/field work/project work/internship/entrepreneurship etc. (i.e., non-theoretical components) of a course but fails to secure qualifying marks in the theoretical component of that course, the marks secured in the non- theoretical component along with Internal Assessment shall be retained for the entire duration of her enrolment.
- i) A student who is eligible to appear at any of the end-semester examinations but does not enroll or does not appear at the examinations or fails in any semester examination, as stated above Clauses 21 (a - g), will not be allowed to attend the classes in the next higher semester of that specific course of study, as applicable.
- j) Failure to submit the examination form is considered a chance failure. Absence from an examination for any course is also considered a failure.
- k) A failed student intending to re-appear in a subsequent semester examination has to submit the examination form/application to the Controller of Examinations through the Principal of the affiliated college as per the notification to be issued from the office of the Controller of Examinations, subject to fulfillment of Clause 21d.
- l) **The candidate has to clear the entire course within seven (07) years from the year of first admission in that course.**
- m) If a candidate is debarred from writing the examination for failing to satisfy the requirements of minimum attendance, he has to repeat that semester subject to fulfillment of earlier clause.

22. Medium of Question Paper

Question papers shall be set in English and Bengali Version. However, for language-based subjects, question papers will be set in the particular language only.

23. Medium of writing Answer

For examinations in subjects (other than language-based ones), students shall have the option of writing their answers in either Bengali or English unless instructed otherwise in respective question paper(s). For examinations in language-based subjects (e.g., Bengali, English etc.) students shall have to write their answers in the respective language only (though the concerned UGBOS may issue further instructions, if required).

24. Qualification type and Minimum credit requirement:

Equivalent National Higher Education Qualification Framework (NHEQF)	Qualification title	Minimum credit requirement
Level 5	Undergraduate Certificate	44+2
Level 6	Undergraduate Diploma	80+2
Level 7	Bachelor's Degree	126
Level 8	Bachelor's Degree (Honours and Honours with Research)	170

25. Publication of Result and the Contents of the Grade Card

- The Grade Card for a student shall show the details of courses studied like – Paper Course Code, Course Title, Credits, and Letter Grade along with Semester Grade Point Average (SGPA) of that semester and Cumulative Grade Point Average (CGPA) at the final semester.
- Grade Card shall be made as per the grading system. Course-wise marks (Internal and End Semester Examination added together) will be converted into percentage of marks. The percentage of marks will be converted into Letter Grade and Grade Point. Credit and Grade Point will be converted into Credit Point. Finally, Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be computed.
- The final result of a student shall be determined on the basis of CGPA on a 10-point scale.
- The Grades in a course shall be awarded according to the following table:

Letter Grade with meaning		Grade Point
O	Outstanding	10 (Marks securing 90% and above)
A ⁺	Excellent	9 (Marks securing 80% - 90%)
A	Very Good	8 (Marks securing 70% - 80%)
B ⁺	Good	7 (Marks securing 60% - 70%)
B	Above Average	6 (Marks securing 50% - 60%)
C	Average	5 (Marks securing above 40% but bellow 50%)
D	Pass	4 (Marks securing just 40%)
F	Fail	0
Ab	(absent)	0

- A student has to obtain at least a grade 'D' in every course to be eligible for the award of the UG Diploma, UG Certificate and UG Degree (as applicable).
- Numerical Grade Point shall not be calculated in respect of a failed paper.

- g) In case the Percentage value of Marks involves decimal figures, the candidate shall be awarded the next higher integer value if the decimal value (Rounded off up to two decimal places) exceeds 0.50.
- h) Semester Grade Point Average (SGPA): The Semester Grade Point Average (SGPA) will be the weighted average of the numerical grade points obtained in all the papers of the given semester, where Weights refer to the Credits assigned to the concerned course/papers. If the Numerical Grade Points obtained by a student in different papers of a Semester are denoted by P_i and the credit of the corresponding papers are denoted by C_i , the **SGPA** will be $[\sum(P_i \times C_i) / \sum C_i]$ where $i=1$ to n , and n = no. of papers in the Semester. The SGPA shall be shown in the grade sheet up to the third decimal point.
- i) Example for computation of SGPA

Semester	Course	Credit	Letter Grade	Grade Point	Credit Point (Credit X Grade)
I	Major (Core) -1	4	A	8	4X8=32
I	Major (Core)-2	4	A	8	4X8=32
I	Minor-1	4	B ⁺	7	4X7=28
I	AEC (Language)	2	A ⁺	9	2X9=18
I	Value Added Course I	2	A	8	2X8=16
I	SEC-1	3	B ⁺	7	3X7=21
I	MDC-1	3	B ⁺	7	3X7=21
	Total	22			168
SGPA = 168/22 = 7.636 \approx 7.64					

- j) Cumulative Grade Point Average (CGPA) over six semesters shall be the weighted average of the six SGPA's. **CGPA** = $[\sum(SGPA_j \times C_j) / \sum C_j]$ where $j = 1$ to 8. CGPA shall be calculated and shown up to three decimal places. SGPA_j is the SGPA of the jth Semester ($j=1$ to 8) and C_j is the total credit of jth semester used for Grade Point Calculation. The grade point of zero of a course which the student failed shall not be taken into consideration while calculating the CGPA.

Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI
Credit: 22	Credit: 22	Credit: 20	Credit: 20	Credit: 22	Credit: 20
SGPA: 7.59	SGPA: 8.00	SGPA: 7.6	SGPA: 7.59	SGPA: 8.00	SGPA: 7.00
CGPA = [(22 X 7.59)+(22 X 8.00)+(20 X 7.6)+(20 X 7.59)+(22 X 8.00)+(20 X 7.00)]/126 = 7.75					

And so on.

The SGPA and CGPA shall be rounded off to two decimal points and reported in the transcripts.

- k) **Conversion of CGPA in to percentage (%)**: CGPA will be multiplied by 10. Percentage of marks = (CGPA X 10)

- l) The student shall be awarded an overall grade based on his CGPA at the end of the Bachelor's course. The grades will be awarded according to the following table:

CGPA / SGPA	Grade	Class	Comments
10	O	First Class	Outstanding
9.00 or above but below 10.00	E	First Class	Excellent
8.00 or above but below 9.00	A ⁺	First Class	Very Good
7.00 or above but below 8.00	A	First Class	Good
5.00 or above but below 7.00	B	Second Class	Average
4.00 or above, but below 5.00	C	Second Class	Ordinary
Below 4.00	F	Failed	Failed
Absent		Failed	Failed

This chart shall be printed on the reverse side of the final transcript after the student successfully completes all eight semesters.

- m) If a candidate secures 'F' grade in a Course, he/she shall have to reappear in the Course in the next legitimate chance.
- n) If a student secures 'F' grade in Project Work/ Dissertation/ assignment etc., he/she shall have to re-submit it after necessary revisions. The Result shall be declared with next regular batch.

26. Transcript:

Individual Grade Sheet / Transcript shall be issued after each semester to every student who registers for the examinations for that semester. No Grade Sheet / Transcript for a semester shall be issued to a student who fails to register for the examinations at the end of that semester. After successful completion of the six or eight semesters, composite transcript(s) shall also be issued to the student.

27. Academic Bank of Credit:

- a) Institution Registration:
The affiliated colleges shall register on NAD/ABC in the concerned portal. Institution shall designate a Nodal Officer and set up a dedicated NAD/ABC cell for implementation of NAD/ABC Scheme and reflect their details (Name, Designation, Mobile No. and email id) on its website.
- b) Institution shall advise the students to register on ABC through the ABC portal
- c) Institution shall make ABC id a mandatory field in the admission forms or if possible on students Identity card also.
- d) The University will collect these at the time of Examination form submission.
- e) By following the guidelines of the NEP-2020, the institution shall display the posters and templates and place them on the canteen, Library, Notice Board and around the playground or the place where there is maximum movements of students.

- f) **Student Registration:** Students shall register themselves by visiting the ABC website and creating a student account through the concerned institution and records has to be submitted to the institution.

28. Credit Transfer and College Transfer:

In compliance with the relevant Guidelines of the NEP-2020, if the 4th year of undergraduate programme is not offered in the present affiliated college, admissions in another affiliated college within the same University shall be allowed in cases of provisional promotion to the 4th year of the undergraduate programme. However, a candidate from other university has to fulfill minimum credit requirements as prescribed by the University of Gour Banga.

29. Rules for Re-examination:

Candidates seeking re-examination (review) may apply to the University in a prescribed form along with requisite fees within seven (7) working days from the date of issue of Grade Card subject to the following conditions:

- Application for review shall be restricted to Semester End Theoretical courses only. There shall no Post Publication Review of Practical, Tutorial (if any) and Internal Assessment component of a course.
- Maximum three (03) theoretical courses in any semester examination may be re-examined on request by the examinee, subject to the condition that she / he secures a minimum of 30% marks in the rest of theoretical courses in a semester.
- In re-examination of course(s) for any semester of under graduate examinations, the marks awarded by the re-examiner in a particular course will be taken as the marks obtained by the examinee in that course.
- If on re-examination in a module/course the marks get enhanced by more than 20 % or get reduced by more than 10 % than that awarded by the original examiner (the percentage be calculated on the basis of the full marks in that course), the script of the course be referred to a third examiner and average of two marks (excluding the lowest one) as awarded by the three examiners shall be taken as the marks obtained by the examinee in that course, provided that such a final award does not result in the failure of the examinee or in lowering of the Letter Grade of SGPA/CGPA / Class or status obtained by the examinee prior to re-examination in which cases the original award be retained.
- Any addition or subtraction of marks as declared by the University after Post Publication Review shall be treated as final and shall be binding on the candidate. No further application for consider of Post Publication Review Result shall be entertained.

30. Rules for Scrutiny of Answer Scripts:

- If the result of a candidate of Honours / General Course of any Semester of his/her examination does not come under the purview of Post Publication Review, he/she may apply for Post Publication Scrutiny of his/her one or more answer scripts irrespective of marks.
- Scrutiny and Review of same course(s)/paper(s) in a subject shall not be allowed.
- Post Publication Scrutiny does not imply re-examination or re-assessment of scripts but involve verification of scripts and records to ascertain-

- i. Marks have been assigned to each of the required number of answers made by an examinee as per instruction printed on the question paper;
- ii. Totaling of marks awarded by the examiners on the scripts / marks-slips, as the case may be, has correctly been done;
- iii. Posting of marks has been made correctly from-
 - (1) Scripts to marks-slips;
 - (2) Marks-slips to Tabulation Sheets
 - (3) Tabulation Sheets to individual Mark sheets.
- d) There shall be no Post Publication Scrutiny of Practical / Tutorial component of a course/paper.
- e) A candidate applying for Post Publication Scrutiny of his/her answer-scripts shall have to accept the change (in marks / status) in his/her marks after Post Publication Scrutiny.

31. Cancellation of Examination:

Candidate may apply for cancellation of enrolment of any end semester examination within the ten (10) days from the completion of examination of theoretical portion. The said cancellation of examination will also be counted as a chance.

32. Preservation time of Answer Scripts:

Answer scripts of the Semester End (Theoretical) Examination must have to preserve for a period of four months (120 days) from the date of publication of results of the concerned Semester Examinations, after that answer scripts will be disposed-off.

No application for production of answer scripts for inspection (or the photocopy of answer scripts) under the purview of RTI Act, 2005 shall be entertained beyond this stipulated period.

33. Power to Remove Difficulties:

If any difficulty arises in giving effect to the provisions of these set of Rules, the Vice-Chancellor may by order make such provisions not inconsistent with the Act, Statutes, Ordinances or other Regulations, as appears to be necessary or expedient to remove the difficulty. Every order made under this rule shall be subject to ratification by the Appropriate University Authorities.

Notwithstanding the foregoing, any amendments/ modifications issued or notified by the University Grants Commission/ Higher Education Commission of India and its verticals such as – National Higher Education Regulatory Council, General Education Council or the State Government, from time to time, shall be deemed to have been incorporated into these Regulations and shall constitute an integral part of these set of Rules.